

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</i>				1. CLEARANCE AND SAFEGUARDING a. FACILITY CLEARANCE REQUIRED <div style="text-align: center; font-weight: bold;">TOP SECRET</div> b. LEVEL OF SAFEGUARDING REQUIRED <div style="text-align: center;">None</div>			
2. THIS SPECIFICATION IS FOR: <i>(X and complete as applicable)</i>			3. THIS SPECIFICATION IS: <i>(X and complete as applicable)</i>				
	a. PRIME CONTRACT NUMBER		a. ORIGINAL <i>(Complete date in all cases)</i>	DATE (YYYYMMDD)			
	b. SUBCONTRACT NUMBER		b. REVISED <i>(Supersedes all previous specs)</i>	REVISION NO.	DATE (YYYYMMDD)		
X	c. SOLICITATION OR OTHER NUMBER	DUE DATE (YYYYMMDD)	c. FINAL <i>(Complete Item 5 in all cases)</i>		DATE (YYYYMMDD)		
4. IS THIS A FOLLOW-ON CONTRACT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: Classified material received or generated under _____ <i>(Preceding Contract Number)</i> is transferred to this follow-on contract.							
5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: In response to the contractor's request dated _____, retention of the classified material is authorized for the period of _____.							
6. CONTRACTOR <i>(Include Commercial and Government Entity (CAGE) Code)</i>							
a. NAME, ADDRESS, AND ZIP CODE		b. CAGE CODE	c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i>				
7. SUBCONTRACTOR							
a. NAME, ADDRESS, AND ZIP CODE		b. CAGE CODE	c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i>				
8. ACTUAL PERFORMANCE							
a. LOCATION Air Force Weather Agency 106 Peacekeeper Drive Ste 2N3 Offutt AFB NE 68113-4039		b. CAGE CODE N/A	c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i> HQ AFWA/XOGR (SSO AFWA) Air Force Weather Agency 106 Peacekeeper Drive Ste 2N3 Offutt AFB NE 68113-4039				
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT This is an A-76 acquisition of computer programmers to replace on-site Air Force military staff.							
10. CONTRACTOR WILL REQUIRE ACCESS TO:		YES	NO	11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:		YES	NO
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION			X	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY		X	
b. RESTRICTED DATA			X	b. RECEIVE CLASSIFIED DOCUMENTS ONLY			X
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION			X	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL			X
d. FORMERLY RESTRICTED DATA			X	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE			
e. INTELLIGENCE INFORMATION			X	e. PERFORM SERVICES ONLY			X
(1) Sensitive Compartmented Information (SCI)		X		f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES			X
(2) Non-SCI		X		g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER			X
f. SPECIAL ACCESS INFORMATION			X	h. REQUIRE A COMSEC ACCOUNT			X
g. NATO INFORMATION			X	i. HAVE TEMPEST REQUIREMENTS		X	
h. FOREIGN GOVERNMENT INFORMATION			X	j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS		X	
i. LIMITED DISSEMINATION INFORMATION			X	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE			X
j. FOR OFFICIAL USE ONLY INFORMATION		X		l. OTHER <i>(Specify)</i>		X	
k. OTHER <i>(Specify)</i>			X	Contractor personnel requiring access to the AFWA SCIF require a Top Secret clearance. All other personnel require a Secret clearance.			

12. PUBLIC RELEASE. Any information (*classified or unclassified*) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release ☐ Direct ☒ Through (*Specify*)

For non-SCI issues provide ten (10) copies at least 60 days before approval is required.

HQ AFWA/PA for Non-SCI material.

NO PUBLIC RELEASE OF SCI IS AUTHORIZED

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)* for review.

*In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. SECURITY GUIDANCE. The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (*Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.*)

See attached Continuation pages.

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. ☒ Yes ☐ No
(*If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.*)

See attached Continuation pages.

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. ☒ Yes ☐ No
(*If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.*)

The DIA has exclusive responsibility for SCI classified material released or developed under this contract and held within the government SCIF. DSS is relieved of security responsibility for all such material. Designated SSA's have exclusive responsibility for non-SCI material released or developed under this contract held within government facilities. Industrial Security reviews, while operating on an Air Force Installation, will be conducted by the SSA.

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL

Debra Giles

b. TITLE

Contracting Officer

c. TELEPHONE (*Include Area Code*)

(402) 294-5632

d. ADDRESS (*Include Zip Code*)

55th Contracting Squadron
101 Washington Square
Offutt AFB, NE 68113-2107

17. REQUIRED DISTRIBUTION

☒

a. CONTRACTOR

☐

b. SUBCONTRACTOR

☒

c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR

☐

d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION

☒

e. ADMINISTRATIVE CONTRACTING OFFICER

☒

f. OTHERS AS NECESSARY

e. SIGNATURE

Ref 13: Contractor will require access to DCID's 1/7, 6/4, and 1/19, DoD 5105.21-M-1 (hereafter referred to as the M-1), and DIAM 50-4.

Ref 10.e.1: This contract requires access to Sensitive Compartmented Information (SCI) by specific contractor employees. Contractor employees must meet DCID 6/4 personnel security standards. _____ SCI positions are required to fulfill the provisions of this contract. SSO AFWA will approve additional and/or reductions to the number of SCI positions.

a. The Assistant Chief of Staff for Intelligence (ASC/I) through Air Force Weather Agency Special Security Office (AFWA SSO) has exclusive security responsibility for such information released to the contractor. The M-1, as supplemented, provides the necessary guidance for the physical, personnel, and information security measures and is part of the security specifications for this contract. SCI work is to be accomplished in a US Government SCI Facility (SCIF).

b. The contractor shall be responsible for timely identification of all personnel who will require SCI access. Names of contractor personnel requiring access to SCI will be submitted by the contractor to the AFWA SSO through the government POC. Clearances requiring single scope background investigations will be prepared in accordance with the National Information Security Program Operating Manual (NISPOM, DoD 5220.22-M), Section III, for safeguarding classified information. Prior to nominating personnel to DISCO for SCI access as prescribed by M-1, the nomination will be approved by the AFWA SSO. Requests shall be processed IAW NISPOM and M-1.

c. No contractor personnel will be granted access to SCI material under this contract unless they are filling a USAF-approved SCI position under this contract. Multiple contract employees sponsored by Air Force organizations other than HQ AFWA should be certified to SSO AFWA for placement in a USAF-approved AFWA position.

d. The contractor will provide all required information on a timely basis, in order that administrative security actions may be accomplished. This includes the processing of all administrative actions relative to new employees, termination, transfer, and official visits. In addition to the visit procedures required by NISPOM, SSO AFWA must be advised of all travel by employees that require access to SCI areas, in order to certify the employees' access. This is the only authorized method for passing these special access authorizations.

e. The contractor shall in all cases advise SSO AFWA of any adverse information or change in status of every employee who has been granted access to SCI. Items of specific concern are:

- 1) Excessive use of alcohol or illegal use of narcotics or other controlled substances.
- 2) Criminal or immoral activity.
- 3) Close association with foreign nationals.
- 4) Indication of financial, mental, or emotional instability.
- 5) Sudden and unexplainable affluence.
- 6) Suspected abhorrent sexual activities.
- 7) Any conduct or behavior which might place an individual in a compromising situation.
- 8) Marriage, divorce, remarriage, or cohabitation.
- 9) Untruthfulness.

f. The contractor will establish and maintain a current access list of those employees working on this contract. A copy of this list will be furnished to the SCI Contract Monitor and SSO AFWA. The contractor will advise SSO AFWA immediately upon reassignment of personnel to other duties not associated with this contract.

g. Except in unusual circumstances, it is expected that contractor employees will remain briefed for the duration of the contract. The contractor will maintain SCI briefed personnel in billeted positions a minimum of 1 year. Exceptions will be granted only under extreme circumstances.

h. The contractor shall be responsible for notifying SSO AFWA when any employee granted access to SCI is terminating their employment. This notification will be provided with sufficient lead-time to permit SSO AFWA to arrange for the required debriefing.

i. The following documents, including all changes and revisions thereto, will be used for specific security classification guidance on this contract: DoD 5200.1-R/AFI 31-401, DoD 5105.21(M-1), DoD TS-5105.21(M-2), DoD TS-5105.21(M-3), and associated security classification guides available through SSO AFWA.

j. Release of information. SCI with restrictive caveats (e.g., ORCON, PROPIN, etc.) will be released to contractors only when originator approval has been obtained. Any SCI furnished to the contractor in support of this contract remains property of the DoD department, agency, or command that furnished the SCI. All other SCI may be released to the contractor upon approval of SSO AFWA. The contractor shall not furnish SCI to any personnel (including contractor or subcontractor employees, and employees of any federal government agency) without prior written approval from SSO AFWA.

k. AFWA SCIF, specifically the HQ AFWA/XOGR SCIF, will be used to perform SCI contractual requirements.

l. Classified Information Systems (IS) processing is permitted only when the IS is certified and accredited IAW Joint DODIIS Cryptologic SCI Information System Security Standards (JDCSISSS), DCID 6/3, and AFMAN 14-304. This contract requires electronic processing of SCI. IS and associated supporting equipment and wiring will only be installed IAW established Inspectable Space Designation (ISD) policy. Security provisions of DIAM 50-4 also apply and are part of this contract. IS problems identified with classified systems in the SCIF must be cleared through the SCI ISSO/ISSM prior to release of the issue outside the SCIF or entering it into a tracking system, such as Remedy.

m. The contractor shall coordinate with SSO AFWA and obtain concurrence prior to subcontracting any portion of SCI efforts involved in this contract.

n. Contractor will not use references to SCI access, even by unclassified acronyms, in advertising, promotion efforts, or recruitment for employees.

o. (Ref 17.c.) The following agency is designated as the User Agency SSO for SCI/SCI requirements IAW M-1 and AFMAN 14-304:

HQ AFWA/XOGR (SSO AFWA)
106 Peacekeeper Dr, Ste 2N3
Offutt AFB, NE 68113-4039
Phone: (402) 294-4608
Fax: (402) 232-8130 (Unclass)

Ref 10.e.2: Contractor will require access to DCID's 1/7, 6/4, and 1/19, DoD 5105.21-M-1 (hereafter referred to as the M-1), and DIAM 50-4.

Ref 14.: Provide the information requested by the Notification of Government Security Activity Clause, AFFARS 5323.204-90000, and Visitor Group Security Agreements Clause, AFFARS 5352.204-9001, to the Servicing Security Activity (SSA) address in block 17 of this form. Refer to the contract document for these clauses. Access to intelligence information requires special briefings and a final U.S. Government clearance at the appropriate level.

Block 17. Required Distribution:

a. Contractor: _____

b. Cognizant Security Office: _____

c. Administrative Contracting Officer: 55 CONS/LGCZ
101 Washington Square
Offutt AFB, NE 68113-2107

d. Designated SSA is: HQ AFWA/XOGR (Security Manager)
106 Peacekeeper Dr, Ste 2N3
Offutt AFB, NE 68113-4039
Phone: (402) 294-7255
Fax: (402) 232-8130 (Unclass)

e. Unit Contract Monitor: HQ AFWA/_____
106 Peacekeeper Dr, Ste 2N3
Offutt AFB, NE 68113-4039

f. AFWA Special Security Officer: HQ AFWA/XOGR (SSO AFWA)
106 Peacekeeper Dr, Ste 2N3
Offutt AFB, NE 68113-4039
Phone: (402) 294-4608
Fax: (402) 232-8130 (Unclass)

g. Distro to: 55 SFS/SFAI
198 Butler Blvd.
Offutt AFB, NE 68113-2110

SSA Review: Concur/NonConcur

HQ AFWA/XOGR
HQ AFWA Industrial Security Monitor

(Date)

SSO Review: Concur/NonConcur

Bruce F. Kumler, GS-12, DAFC
AFWA SSO (HQ AFWA/XOGR)
Special Security Officer

(Date)